

## The Student Union Malmö's guidelines regarding Covid-19

Given the current state of the Corona pandemic the Student Union Malmö (hereafter, "the Union") shall strictly obey the recommendations of the Public Health Agency of Sweden (Folkhälsomyndigheten) and keep themselves updated on any emerging trends. The following guidelines shall serve as recommendations towards the Union's associations, in order to support their event planning and organisation. Furthermore, this document aims to transparently clarify how the Union Malmö has decided to structure their work internally, so that both associations and students visiting the Union can make informed choices whether they wish to attend the Union's events and feel as safe as possible on our premises in the given circumstances.

These guidelines are subject to change at any given moment, in accordance with revisions of the Public Health Agency's recommendations, or assessed necessity of adaptation of our own recommendations on behalf of the Union board.

The Union encourages everyone with symptoms (even mild ones) to test themselves and stay home as a precaution.

### The Union's Internal Decisions

#### § 1 - Meetings

The Union board is continuing their daily operations physically as far as possible. Our internal meetings (board meetings, working group meetings, etc.) are held in person at Kårhuset. The meeting modality of internal meetings between the Union and its associations, as well as external meetings, will be decided upon on a case-to-case basis by the parties involved. Digital participation shall always be made possible as far as the circumstances allow for it.

##### 1.1 FORUM

As of the date of the adoption of these guidelines, FORUM is planned as a blended event that will take place in Kølsvinet, as well as digitally via Zoom.

##### 1.2 The Student Union Council

As the highest decision-making body of the Union, ensuring the functionality of the Union Council is of utmost importance. In order to ensure the possibility of participation for all, The council meetings throughout the fall semester are to be held in a blended form.

#### § 2 - Travels and Conferences

The Union avoids all unnecessary travels, within Sweden as well as abroad.

In case of necessary travel, the Union obeys infection control measures in terms of:

- Sending only as many delegates as necessary to physical meetings
- Obeying the Swedish Public Health Agency's travel recommendations
- Educating every delegate on their personal responsibility regarding good hand hygiene and other infection control measures

The Union encourages its unvaccinated employees to avoid public transport at peak hours and use bikes/ walking as a mode of transport, as far as possible, as a means of infection control.

## § 3 - The Union's contact with Students

### 3.1 Personal Meetings

The Union will continue to offer personal meetings with students upon request as far as possible. Every Union employee is informed of their personal responsibilities regarding infection control in terms of physical distancing, good hand hygiene and necessity to individually comply with the Swedish Public Health Agency's recommendations.

### 3.2 Faculty Time

The ombuds' faculty **times** is aspired to be offered physically, in compliance with the Public Health Agency's recommendations and the opening regulations on behalf of Malmö University. Alternative ways of contacting the ombud shall be disclosed in the event description.

### 3.3 Local Student Councils

As one of the main tools to ensure the Union's contact with students, the local student councils are of utmost importance. The first local student councils of the fall semester are planned as physical events. Digital participation shall always be made possible as far as the circumstances allow for it, in order to ensure the possibility of participation for all students.

### 3.4 The Union's own events

The Union's own events are the pillar of ensuring the contact with and support of students, which becomes all the more important in these difficult circumstances of the ongoing pandemic. Therefore, the Union aspires to maintain the frequency and range of their events as far as possible. The Union's events on their own premises, such as Soup Lunch, Student Breakfast and Music Pub are aspired to be held physically, as far as possible. Furthermore, additional digital and/or blended events are being conceptualized in order to offer contact and social support to students not wishing or not being able to attend physical events. Our own events on other premises, such as out in the faculties (for instance, the Union Days or Coffee with the Union) are aspired to be maintained as far as possible.

### 3.5 The Union's premises

The Union will ensure that their premises are regularly cleaned and contact surfaces disinfected, including but not limited to door handles, tables and other surfaces. Furthermore, the Union will increase the professional cleaning of the study rooms.

The Union will take extra caution when handling food. Hand sanitizer will be available to visitors of the Union's premises at all times. Student Union staff is responsible for cleaning and disinfecting their faculty offices, as well as the Student Union reception and study rooms on a regular basis.

## THE UNION'S RECOMMENDATIONS

### § 4 Recommendations for the Union's associations

The following are guidelines recommended to the Union's associations. The Union's associations must respect the Public Health Agency's recommendations. Furthermore, they are encouraged to keep themselves updated on the University's as well the Union's guidelines.

The Union allows its associations to organise and hold physical events, as long as they follow the guidelines from the Public Health Agency and the Union's recommendations.

Furthermore, the Union encourages the associations to continue to offer digital/hybrid events as a complement to physical events in order to provide the opportunity for all students to participate.

For the implementation of physical events, the Union recommends:

- To enable safe physical distances in areas with potential queues or clusters of people,
- That events that are colliding with the regular opening hours of the Union (e.g. Soup Lunch) should be planned and carried out with extra caution.
- That the amount of people should be monitored to avoid overcrowding
- That events that involve serving of different beverages and/or food at the same time should be set up in a way that allows the self-serving and the serving of items to be spaced out separate to avoid the clustering of people and extensive queues
- To budget for and provide additional hand sanitizer
- That the hosts of any events are responsible for observing that participants stick to the prevailing recommendations
- To transparently state in the description of the event which measures are taken to follow the Public Health Agency's recommendations and to state the maximum number of guests when applicable
- To prioritise the admission of Union members, and Käftis members (where applicable), to events where overcrowding can be expected, including the studentpub
- To reserve the right to exclude participants from an event if they show symptoms

**In addition to these guidelines the Union kindly asks all associations and student groups to thoroughly clean and wipe surfaces they used during an event on the Union's premises, including but not limited to tables, counters, door handles, etc. Cleaning supplies will be provided by the Union and can be found in Kölsvinet under the kitchen sink.**

## § 5 - Recommendations to Malmö University students visiting the Union's premises and events

The Union advises all students to keep an appropriate distance where deemed necessary, to wash their hands regularly, and to stay home if they show symptoms, including mild ones. The symptoms are the following but not limited to:

- Cough
- Fever
- Difficulty breathing
- Runny nose
- Blocked nose
- Sore throat
- Headache
- Nausea
- Muscle and joint pain

The Union recommends that all students keep themselves updated on guidelines provided by the Public Health Agency. Every student is responsible for following the guidelines and rules the Union has provided regarding physical activities on the Union's premises. The Union reserves the right to exclude students from their premises if they show symptoms or don't follow the Union's regulations.

This document was last updated at the board meeting on the 20th of September 2021 and is going to take effect from the 29th of September 2021.