

# Student Union Malmö's personal data policy for the processing of personal data for students at Malmö University that the Student Union Malmö represents in accordance with the Statute.

# Purpose for processing personal data

The Student Union Malmö processes all personal data in accordance with the EU Data Protection Regulation 2016/679 on the Protection of Individuals in the Processing of Personal Data. The purpose of the treatment is to ensure that your interests as a student are taken care of and that you as a student and / or member will be able to take advantage of the discounts and offers that you are entitled to as a student.

## Collection of personal data

The legal basis for use of your personal data is an agreement when you sign up for membership, the information we collect from you becoming a member is social security number (matriculation number), name, address, and e-mail. We also collect personal data from Ladok. The information we collect is, social security number (matriculation number), name, address, email, study rate and extent.

# Handling of personal data

Your personal information is used in the framework of the Student Union Malmö's operation.

- If you are a member; two (2) e-mail is sent in March every year with info and a voting link for our Union election, monthly digital newsletter which one can unsubscribe from, payment notice and for you to receive discounts and offers from the Student Union of Malmö and from our partners Addreax Sweden AB (STUK), Mecenat AB and Orbi.
- If you are not a member, but a student we represent at Malmö University we use your personal data to ensure that you are a student and have the right to the national student and travel discounts and STUK- and Mecenat card and we also every year send out two (2) e-mail with info and a voting link for our Union election due to that all students we represent have the right to vote in our election members or not.
- Every year for the new autumn semester we send out one (1) welcome e-mail to all the new students we represent.

# Responsible for personal data

Responsible for your personal data is the Student Union Malmö and your personal data will be processed by the staff at the Student Union of Malmö. Your personal information will never be forwarded to anyone outside our two partners Addreax Sweden AB, Mecenat AB and Orbi.

## Storage of personal data

Your personal data is stored in our member system. You can either actively choose to terminate your membership or ask for your personal data to be deleted, and your data will be deleted immediately. Otherwise, your personal data will be automatically deleted one (1) semester after you choose not to extend your membership or not to not become a member.

### Your rights to your personal data

You are entitled to request access, correction or deletion, and may also request limitation and objection to the processing of your personal data. You can do this by contacting Student Union Malmö Data Protection Officer.

If you have or will finish your studies and / or do not want to be a member of the Student Union Malmö send an email to dataskyddsombud@malmostudenter.se and we will remove you from our system.

## Studentkåren Malmö

Neptunigatan 20 211 19 Malmö E-mail: <u>receptionen@malmostudenter.se</u> Telefon: 040 665 75 65 Studentkåren Malmös Data Protection Officer Neptunigatan 20 211 19 Malmö E-mail: <u>dataskyddsombud@malmostudenter.se</u> Telefon: 0707 577 561

#### Studentkåren Malmö

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